



VSBA

Virginia School Boards Association

Leadership • Advocacy • Support

VIRGINIA SCHOOL BOARDS ASSOCIATION
SCHOOL BOARD CLERK APPRECIATION WEEK
FEBRUARY 17-21, 2025

WHEREAS, school board clerks in each locality throughout our great Commonwealth are appointed by law to fulfill their duties and responsibilities; and

WHEREAS, school board clerks are responsible for keeping accurate records of the meetings and proceedings of the school board, a record of all receipts and disbursements, and a record of all official acts; and

WHEREAS, school board clerks perform such other duties in connection with the school business of her/his county or city as may be required by the school board; and

WHEREAS, school board clerks maintain frequent contact with the public, including parents, employees and the media, on behalf of the school board and superintendent; and

WHEREAS, school board clerks, in the performance of their duties, are often required to work extra hours attending school board meetings; and

WHEREAS, school board clerks help to ensure students achieve their highest potential and provide an invaluable service for school board members and superintendents; and

NOW, THEREFORE, the VSBA Board of Directors does hereby recognize February 17-21, 2025 as School Board Clerk Appreciation Week in the Commonwealth of Virginia.